



# CERTIFICATED BAILIFFS · CIVILIAN ENFORCEMENT OFFICERS

Complete all details in BLOCK CAPITALS including payment details

Name of Tenant		Trading Name	
Trading Hours	Type of Premises: eg Shop/Office/Restaurant/Warehouse/other (Please Specify)		
Trading Address			
Postcode			
Please note a copy of the lease agreement may be requested			
Total of Rent outstanding £		Quarter Period Rent Due From: To:	
<small>I / We request MC2 Debt Recovery to effect Peaceful Possession and subsequent forfeiture of the aforementioned tenant(s)' lease. I/We understand that a deposit of £500,00 is required before the action is carried out and confirm it is accompanied with this form. I/We understand that the amount will be deducted from the final invoice.</small>			
Signed		Print Name	
Position		Company/Authority Name	
Company/Authority Address			
Postcode			
Please note a copy of the lease agreement may be requested			

## Credit/Debit Card Payment:

Credit/Debit Card Payment	Visa	Mastercard	Switch	Delta
Credit/Debit* Card Number (*Delete where appropriate)				
Valid From	Expiry Date		Issue Number (Switch Only)	
Name of Cardholder (As displayed on card)	Signature <small>(Please note that we may need to contact you to confirm some security questions before processing your card order.)</small>			

ALL CHEQUES MADE PAYABLE TO MC2 DEBT RECOVERY  
London House · 216 Tooting High Street · London SW17 0SG  
Telephone: 020 8767 8202, Fax: 020 8682 2596, Email: info@mc2recovery.co.uk